



Board of Trustees Voting Meeting Minutes

November 21, 2019, 6:30 PM

1. **Call to order – 6:32 pm**
2. **Opening statements – Janel A. Work**
3. **Review & accept minutes from October 17, 2019, V**
 - **Vote to Approve - S. Glick made motion. S. Narahari 2nd – all in favor, none opposed. Motion Carries; minutes approved.**
4. **Student Representative – Robotics Club – Andrew Grabowy and Andrew Glick**
5. **Committees Meeting updates – Committee Chairs**
 - **Development Committee – Dr. Buli / M.** - Discussion regarding developing a page for informational purposes for parents and 20th Anniversary celebrations after the holidays.
 - **Curriculum Committee – Janel Work- Dan Rufo** has announced going to schedule more “ad hoc” as needed or quarterly. Next one like to occur in December.
 - **HR Committee – Janel A. Work** – met this month. Reviewed vacancies. Still looking for para-educators. Dr. Buli gave mini report and review of bonus structure. Discussion of intended work with Charter Choices to do climate surveys and forms for surveys of stakeholders (staff, parents, students). Dr. Bulli discussed streamlines of surveys with already contemplated surveys.
 - **Finance Committee – S. Glick.** Met last Tuesday. Auditor’s draft report incoming from last year. Have to review and approve before December this year. Arbitrage Bond testing is in process. Draft anticipated shortly. Due December 1, 2019. Discussion of moving money from money market /account coverage of up-front expenses prior to receiving funds transfers from sending schools. Receivables high, but consistent with yearly cycles. Discussion of Franklin Commons and removal of HVAC charges from monthly CAM. Franklin Commons anticipated \$100,000 yearly charges for upkeep/maintenance of common areas going forward. Next condo board meeting is December 17th.
 - **Strategic Planning Committee** – Climate Surveys with Charter Choices. Target is January to have data for strategic plan.
 - **Legislative Committee – G. Scott update for D. Rufo.** Changing from weekly to less frequently. Went to breakfast Avon Grove. Attended by staff members from other legislatures.
 - **Business Manager’s Report – C. Schaffer.** All reports in Board Folders. Receivables starting to come in, slowly, but typical for this time of year.
 - **Vote** – Motion to approve staff roster by Business Manager – S. Naharai – Kent 2nd – all in favor, none opposed. **Motion Carries; staff roster approved.**
6. **Administration Reports**
 - **Lower School Principal Report – C .Herman** – had 1st Multicultural Celebration. Bernini late night took place - all reports were favorable. Halloween Parade - inside. Veterans Breakfast – held Nov. 5th. Knights Bizarre and Secret Santa held this past

Saturday. Next Tuesday – moon bounce for whole school EOT celebration. Detailed community activities since last meeting.

- **Upper School Principal Report – M Boyd** – today EOT awards ceremony. 70% of students honor roll or higher. 1st “financial realities” workshop with Trumark Financial. Scholarship total over \$3 million at this point. Very high for so early in the year. Annual powder puff football game. Holiday activities – upcoming concerts, Nutcracker, alumni visits
- **Dean of Students Report – Harold** - PBIS raffle today – 12 students to go out to lunch. PBIS school store unveiled today – seniors did fashion show for grand opening. After break, upper students refresher lessons on appropriate behaviors in specific areas.
- **CEO Report – Dr. Buli** – 1st half of visit from Phoenixville School Board this past week. Did visit, asked routine questions. Second half of visit scheduled for Monday, where they will visit specific classes in session. Visit seemed positive. Intended vote is in January on charter renewal. December 2nd they will select January meeting time. Did have 3 students in upper school qualify for national choir. Will be doing fundraising to send them to Oregon.
 - Vote to approve Staff Bonuses - G. Scott moved, M. Reynolds 2nd. All approved, none opposed. **Motion Carries – Staff bonuses approved.**

7. Old Business

- School Board Districts invitations – tabled discussion till next meeting
 - February or March Attendance
- Video project - G. Scott continuing to follow up with potential project.

8. New Business

- **Transportation Update** – M. Grenier – Nov. 13th. First Student app in progress. Committed to providing schedules two weeks in advance of school start. G. Scott reviewed pleadings from prior lawsuit. Believes critical piece was failure to show additional costs to RA. This situation is drastically different (more parents drive kids to school and computation of hours of missed instruction). Discussion of importance to document and quantify losses – lost wages, missed hours of instruction. Discussion of
- **Tuition Assistance Discussion** – held over for further discussion
- **Expulsion Hearings** - Planning and Process for possible Hearing Officers- Greg/Gina/Harold. Call held with how it would potentially function. Sense was that would be most beneficial only for certain hearing – roughly \$700 per hearing. Right now not engaging them because of need to designate as officer or RA rep.
- **Board member biographies** – Please complete and return.
- **Board member applications** – each gave brief intros.
 - **Nominate William Suriano** – M. Grenier – 2nd E.Falcone – G.Scott abstain. All in favor, none opposed. **Nomination Passes**
 - **Nominate Yvan Francois** - M. Grenier – 2nd E.Falcone – G.Scott abstain. **Nomination Passes.**
 - **Nominate Greg Queen** - M. Grenier – 2nd S.Narahari – all in favor none opposed. **Nomination Passes.**
 - **Nominate Kim Henken** - M. Grenier – 2nd S.Narahari – all in favor; none opposed. **Nomination Passes.**

- **Kent Wegner – resigning from Board.** Motion to accept resignation – G. Scott, 2nd M. Reynolds. All in favor, none opposed. **Resignation Accepted.**

9. Public comment – none.

10. Executive session on Real Estate

11. Adjournment – G.Scott - Moves to Adjourn – 2nd M. Reynolds – all in favor, none opposed. Meeting Adjourned – 8:39 pm